

## District Capacity Building Model

E.L. Achieve's professional development employs a district capacity-building model that prepares district leaders, building administrators, and teacher leaders launch, lead, and sustain the district initiative.

### Planning

#### **Leadership Overview and Implementation Planning**

One-day sessions designed to increase awareness regarding the needs of English learners, outline E.L. Achieve's approach for providing effective services that increase academic achievement, and equip teams to develop a district plan for providing quality professional development, capacity-building, and ongoing implementation support at classroom, school, and district levels.

*Submitting a District Implementation Plan is a pre-requisite to scheduling professional development services.*

### Year One

#### **Three-day Institutes**

Districts host a 20-hour capacity-building institute for 35-60 administrators, teachers, and teacher leaders. Institutes utilize comprehensive teacher handbooks and incorporate presentation, collaborative learning, and readings with regular opportunities to apply newly learned skills.

Each institute includes one day of follow-up support to assist district leadership in assessing the level of implementation and re-visiting the *District Implementation Plan* to monitor and adjust, as needed.

#### **Administrator Orientation**

One-day workshops to deepen content knowledge, practice lesson observation skills, and set up systems to support successful classroom implementation.

#### **On-site Implementation and Support**

Additional support, such as: facilitating content-specific lesson design, effective collaborative planning, and/or walk-through observations. These days may also include facilitating collaboration meetings and coaching.

#### **Distance Implementation Support**

All participating teachers will have access to the online resources available through the E.L. Achieve website. Resources include: professional reading materials, sample lessons, electronic coaching, and a community forum.

\* One-year access to the Participant Website is included with Institute attendance; \$25 annual renewal fee. District License annual renewal rates are available.

### Summer

#### **Leadership Seminar**

District leaders who participated in an institute may apply and if accepted, attend the Leadership Seminar. The five-day seminar further develops participants' professional knowledge base, and presentation and group facilitation skills. Once certified, presenters may offer 20-hour teacher institutes within their district. Districts will only need to purchase Handbooks for institute participants.

### Year Two & ongoing

#### **Teacher Institute Support**

District certified presenters provide institutes for district teachers. E.L. Achieve is available to support district presenters with coaching via email/telephone (no cost) and co-presenting (coaching rate), as needed.

District cost: Handbook per participant.

#### **Ongoing Certification**

District certified presenters are required to attend annual ongoing certification sessions to hone presenting skills and network with other presenters, as well as receive updates and new institute and implementation resources.

Certified presenters are also provided access to the Presenter website which is regularly updated with current information/guidance, PowerPoint presentations, resources and tools.

## Presentation Fees and Costs

### District Planning

- **Leadership Overview and Implementation Planning** (*One-day session*)  
Cost: \$165 per district team member plus participant travel (large districts may host an Overview, \$3,000 plus presenter travel expenses\*\*). Information and flyers: <http://elachieve.org/events.html>
- **Administrator Orientation and Planning** (*One-day session*)  
Cost: \$3,000 plus travel expenses\*\* and a *Leadership Toolkit* (\$29) per participant

### Institutes\*

- **Systematic ELD Instruction** (*Three-days, not consecutive*)  
Cost: \$9,000 plus travel expenses\*\* and a *Systematic ELD* handbook (Elementary, \$142 or Secondary, \$145) per participant.
- **Constructing Meaning: Explicit Language for Elementary Literacy Instruction** (*Three-days, not consecutive*)  
Cost: \$9,000 plus travel expenses\*\* and a *Constructing Meaning* handbook (\$134) per participant
- **Constructing Meaning: Explicit Language for Secondary Content Instruction** (*Three-days, not consecutive*)  
Cost: \$9,000 plus travel expenses\*\* and a *Constructing Meaning* handbook (\$110) and Content Module (\$27) per participant

All Institutes include one-year access to the Participant Website for all attendees and one day of on-site follow-up support to assist the district leadership team in assessing the level of implementation and updating the District Implementation Plan.

### Implementation

- **Implementation and Support Sessions** (*days as requested*)  
Days may be arranged to provide on-site presenter team support and/or co-presenting as well as providing follow-up professional development and teacher coaching.  
Cost: \$1,500 plus travel expenses
- **Summer Leadership Seminars** (*Five-days, plus presenter website access and ongoing virtual support*)  
Cost: \$1,800 plus travel expenses per district presenter team member

## Estimated Participant Costs

Institute	# of days	Presentation Cost *	Est. Travel Cost **	# of participants	Handbook Cost	Total Institute Cost	Institute Participant Cost	Per Day Cost
<i>Elementary Systematic ELD</i>	3	\$9,000	\$4,500	35	\$142	\$18,470	\$528	\$176
				60		\$22,020	\$367	\$122
<i>Elementary Constructing Meaning</i>	3	\$9,000	\$4,500	35	\$134	\$18,190	\$520	\$173
				60		\$21,540	\$359	\$120
<i>Secondary Constructing Meaning</i>	3	\$9,000	\$4,500	35	+ \$27	\$18,295	\$522	\$174
				60		\$21,720	\$362	\$120
<i>Secondary Systematic ELD</i>	3	\$9,000	\$4,500	35	\$145	\$18,575	\$530	\$176
				60		\$22,200	\$370	\$123

\* This cost includes one day of implementation follow-up support for district leadership (travel expenses will be charged for on-site visit).

\*\*Travel costs are **estimated** at \$750 per presenter per day, actual expenses invoiced. Institutes usually have two certified presenters.